



REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM: Souvenir and visibility items suppliers	DATE: 19 May 2010
	REFERENCE: RfQ/00164

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 26 May 2010**.

Item	Generic Description of goods	Quantity
1.	<p>Flashlight of Maglight brand or equivalent Length of flashlight – 14 cm. Dark blue or black color, printing by ink (EU stars and the inscription of EU Border Assistance Mission for Moldova and Ukraine 4x2 cm on the one side and address of the web-site www.eubam.org) 4 x1 cm on the other side)</p> <p>Warranty of 1 year for the application should be provided. Warranty of 1 year for the flashlight should be provided. Box, lace and battery are included.</p>	 <p>1000 (one thousand) pcs.</p>
2	<p>USB Flash Drive USB drive USB 2.0, 4GB Specification: OC: Win 98SE/2000/Me/XP; Mac OS 8.6. Metal model with the leather cover Indicator, write protection</p> <p>Applying engraving the web- site address www.eubam.org Warranty of 1 year for the application should be provided Warranty of 1 year for the USB should be provided</p>	 <p>1000 (one thousand) pcs.</p>

CONDITIONS

Delivery Term (INCOTERMS 2000)	<input type="checkbox"/> FCA <input checked="" type="checkbox"/> CIP <input type="checkbox"/> DDU Chisinau, Moldova <input type="checkbox"/> FCA <input checked="" type="checkbox"/> CIP <input type="checkbox"/> DDU Odessa, Ukraine (<i>for Ukraine based vendors</i>)
Delivery Place	131, 31 August 1989 Street, Chisinau, Republic of Moldova 13, Uyutna Street, Odessa, Ukraine – <i>for Ukrainian vendors</i>
Payment Terms	100% upon delivery
Delivery time	Up to 1 (one) month upon receipt of approved UNDP Purchase Order
Validity of Quotation	<input type="checkbox"/> 30 DAYS <input checked="" type="checkbox"/> 60 DAYS
Preliminary Examination - Completeness of quotation.	<input checked="" type="checkbox"/> Partial bids permitted <input type="checkbox"/> Partial bids not permitted
Quantity change	The UNDP reserves the right to modify the quantity by 25% of the tendered goods

Please state (where appropriate)

Quantity discount and early payment discount:	Availability of local service in countries of final destination (please indicate the contacts):
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Details on any warranty/guarantee conditions:	Separate quote for estimated transportation & insurance charges:
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Requirements

Language: All documentation, including installation and operating manuals shall be in:

English French Spanish **Others (Russian & Romanian optional)**

QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:

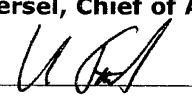
- The offer shall comprise the following documents (not subject to return upon evaluation):
- ✓ Language of Offer – English
 - ✓ Additional information as requested under the "Please state" section;
 - ✓ Quotation in MDL/USD/UAH/EUR exclusive of VAT (evaluation will be made in USD. Other currencies shall be converted into USD at the UN Operational Rate of Exchange on the day of competition deadline);
 - ✓ Statement on adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above
 - ✓ Certificates of quality

MINIMUM QUALIFICATION REQUIREMENTS:

- ✓ Conformation to the minimum specifications listed at the "General Description of Goods" above
- ✓ Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above.
- ✓ Availability of certificates of quality
- ✓ Availability of warranty support in Moldova

Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.

NAME, FUNCTIONAL TITLE: **Uwe Federsel, Chief of Administration**

Signature:  DATE: 19/05/2010

CONTACT PERSONS: Vladimir Babii, Logistics & Admin. Associate/EUBAM (vladimir.babii@undp.org)
Ilhom Muhomediev, Procurement Specialist/EUBAM (ilhom.muhoemediev@undp.org)

CONTACT ADDRESS: 131, 31 August 1989 Street, Chisinau, MD-2012



SUBMISSION OF OFFERS:

Offers shall be marked with "**RFQ: Souvenir and visibility items supply / EUBAM**".
 Offers shall reach the UNDP office not later than **26 May 2010, 16:30 (Moldova local time)**.

Offers can be submitted either in hard copy, or electronically.

a) Documents/offers in hard copy need to be addressed to:

**UNDP Moldova,
 131, 31 August 1989 Street, MD-2012 Chisinau
 Attention: Registry Office/Procurement**

b) Offers sent electronically need to be addressed to the following e-mail address:
tenders-Moldova@undp.org